# Consent to personal data collecting and processing

□ I hereby confirm that I have acquainted myself with [HSE University’s Regulations on Personal Data Processing](https://www.hse.ru/en/data_protection_regulation).

□ I hereby confirm that I rightly may present my personal data and give my consent to its processing. I consent to having the HSE University (registration number is 7714030726/ 770101001; registered address: 101000 Moscow, 20 Myasnitskaya) collect and process my personal data (passport details, CV details, diploma (each stage of education) details, bank details, professional activities, my image), including processing carried out by automated means**, for further employment** for the period of **5 years** by collecting, recording, systematizing, storing, updating, changing, extracting, using, transferring to an agency organizing trips and health insurance, an airline company and a hotel, depersonalizing, removing and destructing my personal data.

□ As a data subject I have got the following rights:

1. to request access to my personal data collected by the HSE University (for example, in case I want to confirm whether my personal data are being processed and/or access the data the HSE University hold on me);
2. to request rectification of inaccurate personal data;
3. to request erasure of personal data (when the personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed; when I withdraw my consent and there is no other legal ground for the processing; when the personal data have been unlawfully processed; when the personal data have to be erased for compliance with a legal obligation);
4. to request restriction of processing (for example, if I contested its accuracy and while this is being verified by the HSE University, or if I have objected to its processing and while the HSE University is considering whether it has legitimate grounds to continue to do so);
5. to data portability (so that I can move, copy or transfer this data easily to another data controller);
6. to withdraw my consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal;
7. to lodge a complaint with a supervisory authority (The Federal Service For Supervision Of Communications, Information Technology And Mass Media). The HSE University will collect and process the personal data on the basis of the consent and in order to take steps at the request prior to entering into a contract. I am informed that if I want to contact the HSE University with questions, complaints or requests concerning processing of my personal data or if I want to withdraw my consent, I can contact the HSE University via email iri@hse.ru and will get a respond within a month.

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